

# Engineering World Health Terms, Conditions, and Policies

*For participation in all Summer and January Institutes, including Campus to Country Programs*

## **Statement on Procedures and Standards**

In the interest of a successful program for the entire group, the following terms and conditions and policies ("Policies") have been established. It is understood that anyone who participates in the Engineering World Health (EWH) Summer or January Institute, including Campus to Country Programs, agrees to these Policies. Applicants unwilling to abide by these Policies should withdraw their applications. It is further understood that infractions of these Policies will be considered justifiable grounds for the participants to be expelled from the program without refund and returned home.

## **No Drugs**

It is illegal to bring any drugs into any of the countries where we operate other than those prescribed by a physician for personal use or available over-the-counter. Both EWH and the local police are intolerant of the use of illegal drugs. The possession or use of drugs of any sort during the EWH Summer or January Institute is strictly prohibited. Any participant who is found to have used or possessed drugs during the program will be expelled and returned home immediately. Such participant, or their parent(s)/guardian(s), will be obligated to repay EWH for any financial aid previously awarded to the participant.

## **Participation in Program Activities**

All participants must engage in all of the required educational activities of the group from the first day until the last. Anyone not doing so will be encouraged by the program staff to participate. If a participant repeatedly refuses to participate in required educational activities, such participant, at the discretion of the EWH and its representatives, may be expelled from the program and returned home. Such participant, or their parent(s)/guardian(s), will be obligated to repay EWH for any financial aid previously awarded to the participant.

## **Program Activity Restrictions**

No participant may perform any type of medical practice or medical activity, including, but not limited to, routine medical procedures, surgical procedures, and dental practice. Participants must also refrain from engaging in dangerous activities that could unnecessarily endanger or threaten the health, safety or well-being of themselves or other participants. Such activities would include, but not be limited to, skydiving, bungee jumping, riding or driving motorcycles, extreme sports, and operating heavy machinery. Participants who perform this type of prohibited activity are reminded they are solely responsible for any and all liability that may arise from their participation in this activity.

## **Arrival and Departure Dates**

EWH will only provide pickup and drop-off at the airport on the dates specified. If a participant plans to travel independently before or after the program, any travel beyond the scheduled EWH transfer to/from the airport is the responsibility of the participant. It is the responsibility of all participants to leave adequate time to catch their flights.

## **Public Behavior**

Participants of the EWH Summer or January Institute should regard themselves as representatives of EWH, their respective schools and/or local communities, and their country. They are expected to obey the laws of the host

country and the rules of any institution they visit, and should conduct themselves at all times in a respectful manner that will reflect credit upon themselves and their group. Participants are expected to observe all local customs and cultural norms to the best of their abilities, including but not limited to avoiding public displays of affection.

### **Adjustment to a Foreign Country**

EWH recognizes that individual problems may arise while a participant is part of an intensive experience in a foreign country. EWH maintains a staff of professionals to help participants deal with any such problems that might arise. Every attempt will be made to help such participants adjust to their experiences. The decision to send a participant home will remain at the sole and absolute discretion of the EWH professional staff.

### **Medication**

It is the responsibility of the participant to disclose to EWH, at the time of submission of the health forms, whether the participant is taking any medications on an ongoing basis. The participant is responsible for bringing adequate supplies of all medications and administering such medications. If a participant fails to take his/her required medication resulting in inability to participate in activities, the participant, at the discretion of the EWH and its representatives, may be expelled from the program and returned home. The participant, or their parent(s)/guardian(s), will be obligated to repay EWH for any financial aid previously awarded to the participant.

### **Insurance**

While in the host country, participants will assume responsibility for all medical expenses they incur or are incurred on their behalf. Consequently, EWH requires all participants to maintain medical insurance policies in good standing, and to present evidence of that to EWH. Participants are advised to consult with their insurance company regarding how out-of-country claims are handled, or to consider purchasing separate travel medical insurance. The one exception to participants' responsibility to cover medical costs is this:

Included in the price of the program for each participant is emergency medical and evacuation insurance. This insurance pertains only when a medical condition is deemed by local physicians and agreed to by doctors designated by the emergency evacuation insurance company to require treatment in the home country. This insurance covers large-scale emergency medical treatment and emergency evacuation. It often does not cover minor medical visits in-country. This may not cover associated costs with your medical care, such as transportation, meals, accommodation, etc. You are still required to have your own insurance. A more detailed description of the emergency insurance policy is available from the EWH office.

EWH also advises participants to purchase travel insurance to cover the loss, theft, or damage to personal property (baggage, electronics, etc.). EWH will not be responsible for such loss, theft or damage (except to the extent expressly provided otherwise in this Policy).

### **Individual Program Fee Details**

For all programs, no participant will be allowed to participate unless the entire amount of the program price has been paid.

Please read the appropriate Appendix regarding what is and is not covered by the program fee.

Appendix A: Guatemala (9-week Summer)

Appendix B: Uganda (9-week Summer)

Appendix C: Dominican Republic (3-week Summer, Campus to Country Program)

Appendix D: Guatemala (3-week Winter, Campus to Country Program)

Appendix E: Nepal (9-week Winter, Campus to Country Program)

## Changes

All prices, itineraries, program components, and dates are subject to change due to possible unforeseen circumstances.

## Refunds

For EWH Open Enrollment Programs:

- If an accepted participant withdraws more than 45 days before the program start date, then the participant will receive a full refund of any amounts paid excluding the application fee and non-refundable deposit. Refunds are not granted to those who withdraw from the program less than or at 45 days before the program start date. The full fee is forfeited.
- No refund whatsoever will be given for any participant who is expelled from the program.
- Should EWH have to cancel the program, a full refund of any tuition paid or an option to defer to the next year will be offered, less the application fee.

For Campus Partner Programs:

- All program and payment agreements are made directly with university partners; students are not a party to these agreements. Please direct questions regarding refund policies to your university.

## International Travel

No participant may leave the host country during the course of the Summer or January Institute without the approval of EWH. If a participant wishes to travel to neighboring countries, he/she should do so before or after the dates of the program and advise EWH of such plans. An individual violating this policy will be expelled from the program, and is not entitled to assistance from EWH in the event of injury, legal difficulties, damage to persons or property, immigration or any other issues while not in the host country.

## Participant Application and Program Materials

By filing an application to a program sponsored by EWH, the applicant consents that such application, and all letters, papers, and statements received, as well as any information that the EWH may acquire in connection with such application, are the sole and exclusive property of EWH; and all such information will be held by EWH in the strictest confidence, subject, however, to EWH's right in its absolute discretion to use or release all or part thereof.

## Responsibility

EWH is not liable or responsible for injury, illness, or damage directly or indirectly to persons or property in connection with any transportation, accommodations, tour program or other services, or resulting from acts of God, dangers incident to air and sea, fire, breakdown in machinery or equipment, acts of government of other authorities, wars, terrorism, hostilities, civil disturbances, strikes, riots, thefts, pilferages, epidemics, pandemics, quarantines, custom regulations, delays, cancellations of or changes in itinerary, scheduling or from any other causes (i) beyond the control of EWH and of the principals of EWH and any co-sponsor, or (ii) arising or related to any acts or failures to act of EWH or the principals of EWH or any co-sponsor other than acts or failures to act constituting gross negligence or willful misconduct. The EWH staff will not be responsible for any participant at any time that he or she is not participating in a EWH sanctioned event or class, including, but not limited to weekend trips away from the home stay or site.

EWH and any co-sponsor shall not be liable for any damages or expenses sustained by the participant as a result of any of the foregoing causes, and in the event it becomes necessary or advisable, for any reason whatsoever, to alter the itinerary or arrangements, such alterations may be made without any penalty to EWH or any program co-sponsor, and damages or expenses, if any, shall be borne solely by the program participant.

EWH reserves the right to withdraw any or all programs and also reserves the right to decline, accept or retain any person as a participant of a program.

### **Responsibility for Personal Well-Being**

Participants are responsible for maintaining minimum standards of physical health. Many participants report minor digestion problems during their stay. More serious problems such as fevers, flus and colds may occur. The program expects each participant to assume full responsibility for his or her physical health by notifying one of the hospital physicians and an OTGC at the first sign of illness or injury. In most cases, the illness will pass quickly, but failure to notify a physician can result in increasing severity and will be the full responsibility of the participant.

## **Applicant Undertakings and Agreements**

### **Photograph and Work Release Form**

I grant EWH permission to use my work product, or my image, in any promotional or educational materials issued by EWH, electronically or in print. Promotional or educational materials include, but are not limited to, news releases, publications, pamphlets, videos, web sites, books, and handouts. My image includes, but is not limited to, still photographs, drawings or video likenesses of me. My work product includes, but is not limited to, talks, electronic presentations, photographs I take and written materials I submit. I understand that I will not be compensated by EWH for the use of my work product or my image.

### **Liability Release**

I do hereby release, forever discharge and agree to hold harmless Engineering World Health and the employees, officers, directors, contractors, representatives, and agents thereof from any and all liability, losses, claims or demands for personal injury, sickness or death, as well as property damages and expenses, of any nature whatsoever which may be incurred by the undersigned participant that occur while traveling and participating in the EWH Summer or January Institute sponsored by said organization.

Furthermore, I hereby assume all risk of personal injury, sickness, death, damage and expense as a result of participation in recreation, volunteer and work activities involved therein. The foregoing includes, without limitation, risks associated with COVID-19.

Further, authorization and permission is given to said activity organizers to furnish and hereby release liability of transportation, food and lodging for this participant.

The undersigned further hereby agrees to hold harmless and indemnify Engineering World Health and the employees, officers, directors, contractors, representatives and agents thereof, for any liability sustained by said participant as the result of negligent, willful or intentional acts of said participant, including expenses incurred attendant thereto.

### **Entire Agreement**

This document constitutes the entire agreement between EWH and the participant. Websites, emails, and other similar documentation do not supersede this document.

Signature Form

1) Applicant Signature

I have read the "Terms, Conditions, and Policies" for participation in the Engineering World Health Institutes, including the Appendix for the program that I am attending, as well as the Applicant Undertakings and Agreements. INITIAL HERE: [ ]

I understand the Terms, Conditions, and Policies (and Appendix) and the Applicant Undertakings and Agreements and agree that they shall be binding upon me. I further agree that a pattern of disregard for these policies will be considered sufficient grounds for expulsion from the program, with no refund, and that any additional expense will be borne by me. INITIAL HERE: [ ]

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**You must be at least 18 years of age before the start of your program to participate in the EWH Institutes. In addition, you must be of majority age in your state/country of residence to sign this form without the accompanying signature of a parent/guardian. If you are not of majority age in your state/country of residence, your parent or guardian must sign the below section. In all states in the USA, the majority age is 18, other than Alabama (19), Nebraska (19), and Mississippi (21).**

2) Parent/Guardian Signature

If the applicant is not of majority age, a parent or legal guardian must sign this section.

Applicant Name (please print clearly): \_\_\_\_\_

Parent/Guardian Name (please print clearly): \_\_\_\_\_

I am the parent or legal guardian of the applicant named above. I have read the "Terms, Conditions, and Policies" and the Applicant Undertakings and Agreements for participation in the Engineering World Health Institutes, including the Appendix for the program that my child/the applicant is attending. INITIAL HERE: [ ]

I understand the Terms, Conditions, and Policies (and Appendix) and the Applicant Undertakings and Agreements and agree that they shall be binding upon us. I further agree that a pattern of disregard for these policies will be considered sufficient grounds for expulsion from the program, with no refund, and that any additional expense will be borne by me. INITIAL HERE: [ ]

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## **Appendices: Individual Program Fee Details**

### Appendix A: The Program Details – GUATEMALA (9-week Summer)

The program fee includes:

- Pre-departure information and preparation
- Transportation from GUA airport to your first-month accommodation, and from the closing conference to GUA airport
- Transportation from your first-month accommodation to your hospital placement, and from your hospital placement to the closing conference
- Housing throughout the program
- Two meals per weekday (Monday-Friday) throughout the program, provided via either prepared meals or a grocery stipend
- Access to safe drinking water throughout the program
- Intensive Spanish language course
- Intensive medical instrumentation course
- A tool kit
- Lab supplies
- Full access to EWH curriculum, including text and lab books
- Spare parts & secondary project materials
- A local SIM card for your smartphone OR a basic (call/text only) cell phone with a local SIM card
- One group cultural excursion
- Emergency medical and evacuation insurance (EWH requires all participants to maintain medical insurance policies in good standing. Emergency medical and evacuation insurance does NOT replace a medical insurance policy.)
- Product liability insurance
- Field support from EWH with at least two coordinators on-site at all times
- Ongoing support from the EWH office including a 24-hour emergency number
- All venue and facility rentals
- Basic first aid supplies
- Masks for hospital work
- Internal banking and processing fees
- EWH administrative fees

The fee does NOT include:

- Airfare to and from Guatemala
- Entry and exit visas
- Cost of obtaining a passport
- Immunizations
- Unlimited cellular data or internet access
- Any lunches or weekend (Saturday & Sunday) meals
- Daily local transportation to and from your hospital placement (Participants will either walk or use public transportation.)
- Laundry
- International medical insurance
- The cost for receiving college credit for the required coursework (Transferability of credits is subject to the discretion of your home institution.)
- Additional sightseeing tours or activities

## Appendix B: The Program Details – UGANDA (9-week Summer)

The program fee includes:

- Pre-departure information and preparation
- Transportation from EBB airport to your first-month accommodation, and from the closing conference to EBB airport
- Transportation from your first-month accommodation to your hospital placement, and from your hospital placement to the closing conference
- Housing throughout the program
- Breakfast on weekdays (Monday-Friday) during the first four weeks of the program
- Access to safe drinking water throughout the program
- Local language training
- Intensive medical instrumentation course
- A tool kit
- Lab supplies
- Full access to EWH curriculum, including text and lab books
- Spare parts & secondary project materials
- A local SIM card for your smartphone OR a basic (call/text only) cell phone with a local SIM card
- One group cultural excursion
- Emergency medical and evacuation insurance (EWH requires all participants to maintain medical insurance policies in good standing. Emergency medical and evacuation insurance does NOT replace a medical insurance policy.)
- Product liability insurance
- Field support from EWH with at least two coordinators on-site at all times
- Ongoing support from the EWH office including a 24-hour emergency number
- All venue and facility rentals
- Basic first aid supplies
- Masks for hospital work
- Internal banking and processing fees
- EWH administrative fees

The fee does NOT include:

- Airfare to and from Uganda
- Entry and exit visas
- Cost of obtaining a passport
- Immunizations
- Unlimited cellular data or internet access
- Meals, other than breakfast on weekdays (Monday-Friday) during the first four weeks of the program
- Daily local transportation to and from your hospital placement (Participants will either walk or use public transportation.)
- Laundry
- International medical insurance
- The cost for receiving college credit for the required coursework (Transferability of credits is subject to the discretion of your home institution.)
- Additional sightseeing tours or activities

## Appendix C: The Program Details – DOMINICAN REPUBLIC (3-week Summer, Campus to Country Program)

The program fee includes:

- Pre-departure information and preparation
- Transportation from STI airport to your accommodation at the beginning of the program, and back at the end of the program
- Rideshare reimbursement for daily group transportation to/from your hospital placement, once per day, if accommodation is not within walking distance (30 minutes) of your hospital
- Housing throughout the program
- Two meals per weekday (Monday-Friday) at your accommodation; lunch during weekdays (Monday-Friday) at hospital placements
- Access to safe drinking water throughout the program
- Spanish language training
- A tool kit
- Lab supplies
- Full access to EWH curriculum, including text and lab books
- Spare parts & secondary project materials
- A local SIM card for your smartphone OR a basic (call/text only) cell phone with a local SIM card
- One group cultural excursion
- Emergency medical and evacuation insurance (EWH requires all participants to maintain medical insurance policies in good standing. Emergency medical and evacuation insurance does NOT replace a medical insurance policy.)
- Product liability insurance
- Field support from EWH with at least two coordinators on-site at all times
- Ongoing support from the EWH office including a 24-hour emergency number
- All venue and facility rentals
- Basic first aid supplies
- Masks for hospital work
- Internal banking and processing fees
- EWH administrative fees

The fee does NOT include:

- Airfare to and from the Dominican Republic
- Entry and exit visas
- Cost of obtaining a passport
- Immunizations
- Weekend meals (Saturdays & Sundays)
- Unlimited cellular data or internet access
- Laundry
- International medical insurance
- Additional sightseeing tours or activities
- Tuition or fees for taking the course at your university



## Appendix D: The Program Details – GUATEMALA (3-week Winter, Campus to Country Program)

The program fee includes:

- Pre-departure information and preparation
- Transportation from GUA airport to Quetzaltenango (orientation location), and from the closing conference to GUA airport
- Transportation from Quetzaltenango to your hospital placement, and from your hospital placement to the closing conference
- Daily private transportation to and from hospital placements
- Housing throughout the program
- Three meals per day throughout the program, provided via either prepared meals, a grocery stipend, or reimbursement after the program (with receipts)
- Access to safe drinking water throughout the program
- Spanish language training
- A tool kit
- Full access to EWH curriculum, including text and lab books
- Spare parts & secondary project materials
- A local SIM card for your smartphone OR a basic (call/text only) cell phone with a local SIM card
- One group cultural excursion
- Emergency medical and evacuation insurance (EWH requires all participants to maintain medical insurance policies in good standing. Emergency medical and evacuation insurance does NOT replace a medical insurance policy.)
- Product liability insurance
- Field support from EWH with at least two coordinators on-site at all times
- Ongoing support from the EWH office including a 24-hour emergency number
- All venue and facility rentals
- Basic first aid supplies
- Masks for hospital work
- Internal banking and processing fees
- EWH administrative fees

The fee does NOT include:

- Airfare to and from Guatemala
- Entry and exit visas
- Cost of obtaining a passport
- Immunizations
- Unlimited cellular data or internet access
- Laundry
- International medical insurance
- Additional sightseeing tours or activities
- Tuition or fees for taking the course at your university

## Appendix E: The Program Details – NEPAL (9-week Winter, Campus to Country Program)

The program fee includes:

- Pre-departure information and preparation
- Transportation from KTM airport to your first-month accommodation, and from the closing conference to KTM airport
- Transportation from your first-month accommodation to your hospital placement, and from your hospital placement to the closing conference
- Housing throughout the program
- Access to safe drinking water throughout the program
- Nepali language and culture training
- Intensive medical instrumentation course
- Full access to EWH curriculum, including text and lab books
- Spare parts & secondary project materials
- A local SIM card for your smartphone OR a basic (call/text only) cell phone with a local SIM card
- One group cultural excursion
- Product liability insurance
- Field support from EWH with at least two coordinators on-site at all times
- Ongoing support from the EWH office including a 24-hour emergency number
- All venue and facility rentals
- Basic first aid supplies
- Masks for hospital work
- Internal banking and processing fees
- EWH administrative fees

The fee does NOT include:

- Airfare to and from Nepal
- Entry and exit visas
- Cost of obtaining a passport
- Immunizations
- Daily transportation to and from hospital placements (Participants will either walk or use public transportation.)
- Meals
- Unlimited cellular data or internet access
- Laundry
- International medical insurance
- Additional sightseeing tours or activities
- University-related costs or fees
- A tool kit\*
- Lab supplies\*
- Emergency medical and evacuation insurance\*

\*UNSW Sydney will provide toolkits, lab supplies, and emergency medical and evacuation insurance.